

Hewlett Packard Corporate Office
Hiring Manager
Palo Alto, California
04/20/15

To whom it may concern,

After locating your online listing for a position as a data analytics intern I recognized the perfect potential match that could be made and thus I am eagerly applying. Approaching my final year in graduate school as I pursue my Masters of Business Administration, I have recognized the importance of gaining direct industry experience working within one of the corporate offices of a major player within the growing technology industry. Regardless if I am selected to continue with Hewlett Packard or am chosen by a separate firm I would benefit from the pre graduation experience made available by such an internship. During my time working with Hewlett Packard employees at your office I would seek to learn the perspective and skills of those whom I ract while respectfully presenting feedback and an external perspective on your data analysis process and other relevant business operations. In order to be a fully interactive intern I will apply to the best of my ability every aspect of my current experience and education including:

- Organizational leadership and development from my student involvement as IT Director for the Associated Students' Government at CSU - Pueblo as the Treasurer of Lambda Chi Alpha for two terms
- Project and task management from my work as a Team Lead Desktop Support Technician for CU Boulder
- From my business education paired with exhaustive online industry research I have gained a strong intuition and understanding for the nature of business operations and data analysis, especially when relating to technology related and other emerging industries
- Data analysis skills from statistics class, campus wide marketing, and online database research including: regression analysis, anova analysis, and predictive model development

Applying my attention to the tasks given by your office I would utilize every resource and experience at my disposal to achieve the highest standard for excellence and achievement within your data analysis department. I have a proven record of integrity and commitment to organizational objectives. The internship roll, whether working independently or as a part of a team, will be from my perspective an idea fit for a candidate such as myself.

I look forward to speaking with you over the phone this week to arrange a potential interview and an opportunity to present my supporting references. I would be more than honored by your consideration for this internship opportunity.

Thank you

Jim Wiley